

Position Type:
Elementary Teacher



Phone: 812-354-0800
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Date Posted:
4/10/2024

Email resume to:
OtwellMillerAcademy@gmail.com

Location:
Otwell Miller Academy

Resumes can be mailed to: 9958 E CR 150 N
Otwell, IN 47564
Attn: Rich Padgett

Date Available:

Closing Date:

Till Filled

Qualifications: A Valid Indiana Teacher's License or Endorsement in the Area of Certification

Reports To: Building Director
School Board

Position Goal: To provide grade level or subject level instruction for students in an elementary school setting.

Performance Responsibilities

- Designs and conducts learning situations, which instruct students in the content of one's respective discipline through appropriate educational methods.
- Encourages students through a positive personal attitude, and outstanding role model, to utilize every opportunity for a constructive learning experience.
- Participates in curricular and program development with administrators and teachers for initiating curricular improvements meeting students' needs.
- Observes established policies of the corporation and the school, and makes recommendations for changes in policies through appropriate channels when advisable.
- Confers with students and parents at appropriate and set times.
- Sponsors and supervises reasonable extra-curricular assignments and chaperones school events.
- Involves students, parents, and other community resources when feasible, in planning, implementing, and evaluating units of study.
- Executes teaching activities in a productive manner to reach the goals and objectives of the approved curriculum.
- Monitors assigned areas.
- Evaluates student progress in a variety of ways, records results, and issues reports to inform parents of progress.
- Maintains discipline in the classroom while performing related duties.
- Participates in faculty and professional meetings, educational conferences, and teacher training workshops. Accrues additional educational credits as necessary for licensing.
- Possesses interpersonal skills relating to students, colleagues, parents, administrators, etc.
- Maintains confidentiality in all matters.
- Performs other duties and assumes responsibilities as assigned by the principal or designee.

Terms of Employment: Hiring will be contingent upon approval by the School Board.
Employment based upon building assignment and job performance.

Evaluation: Performance of this job will be evaluated by the building administrators.