



OTWELL MILLER ACADEMY

9958 E Co Rd 150 N Otwell, IN 47564

Phone: 812-354-0800

Fax: 812-354-0804

www.otwellmilleracademy.school

APPLICATION FOR EMPLOYMENT CERTIFIED PERSONNEL

Otwell Miller Academy does not discriminate in hiring or employment on the basis of race, color, sex, age, handicap, religion, or national origin. No question on this form is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply the applicant will be interviewed or employed.

THIS APPLICATION MAY BE DISCARDED AT THE END OF ONE YEAR. TO KEEP THIS APPLICATION INCLUDED IN THE ACTIVE FILES, INDIVIDUALS SHOULD WRITE OR EMAIL THE CORPORATION, INFORMING THEM OF THAT INTENT.

Please fill out all blanks with complete, detailed information.

Date of Application

PERSONAL DATA

Name (Last, First)	<input type="text"/>	Maiden	<input type="text"/>	MI	<input type="text"/>
Street Address	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>
Phone (Home/Cell)	<input type="text"/>	Email	<input type="text"/>		

List the Position(s) for which you would like to be considered:

Title of Position:	<input style="width:95%;" type="text"/>
Activities you can sponsor/coach:	<input style="width:95%;" type="text"/>
Date Available to begin employment:	<input style="width:95%;" type="text"/>

INDIANA TEACHER / RELATED CERTIFICATION

Do you presently hold a valid Indiana Teacher's License? Yes No

If YES, please attach a copy of your current Indiana License with this application.

If no, please explain when and how you will obtain a valid Indiana Teacher's license:

EDUCATION

Type of School	School Name, City & State	Dates Attended	Degree Earned / Major
High School	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
College / University	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
College / University	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
College / University	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
Other	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>
Other	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>	<input style="width:95%;" type="text"/>

Please attach a copy of College / University Transcripts.

RELATED / TEACHING EXPERIENCE

Subject/Grades Taught	School and City, State	Dates	Immediate Supervisor

OTHER WORK EXPERIENCE

Name and Address of Previous Employer (Most Recent Listed First)	Position(s) Held	Employment Start and End Dates	Immediate Supervisor and Phone Number

List Additional Skills and/or Qualifications.

1.	
2.	
3.	
4.	
5.	

SALARY INFORMATION

Number of Years of Military Service		Number of Years of Teaching Experience	
Highest Degree Held			

REFERENCES

Give at least three references, including supervisors and officials under whom you have worked. Please indicate if the individual listed is a work or personal reference by circling the appropriate option in the column provided.

Reference Name, City and State	Position	Type	Phone	Email
		Work Personal		
		Work Personal		
		Work Personal		
		Work Personal		
		Work Personal		
		Work Personal		

OTHER QUESTIONS

1. Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? Yes No
2. Have you ever been reprimanded, disciplined, discharged or asked to resign from a prior position? Yes No
3. Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual misconduct with another person, mishandling of funds or criminal conduct? Yes No
4. Have you ever been charged with or investigated for physical or sexual abuse of another person? Yes No
5. Have you ever been arrested for or convicted of a crime that has not been expunged by a court? Yes No
6. Have you ever been convicted of a misdemeanor and/or felony, or ever entered a plea of guilty or a plea of "no contest", or has any court ever deferred further proceedings without entering a finding of guilty or placed you on probation for any crime? Yes No

If you answered yes to any one of the previous six questions, please explain on a separate paper, including the date of the incident, charge, court action taken, the offense in question and the address of any court involved. Answering yes to this question does not necessarily disqualify you from employment.

AUTHORIZATION AND RELEASE

I attest that the information included in this application is true to the best of my knowledge.

My signature below constitutes my authorization, waiver, and release for the Otwell Miller Academy to check, and for all prior employers, supervisors, educational institutions, and state and federal agencies, and their present and former employees and agents, to divulge information relating to my qualifications for employment. Such information includes, but is not limited to, criminal history, information maintained by any teacher licensing agency, job performance evaluations, personnel file information, anecdotal records in the possession of supervisors, and any settlement agreement, by whatever name called, which resolved issues regarding my employment and any internal transfer or departure there from regardless of whether or not said agreement called for confidentiality.

My signature below also constitutes my express, voluntary waiver and release of any and all legal claims or causes of action against any and all state or federal agencies and present and former employers and their present and former employees and agents who sought or provided the above-indicated information, including the Otwell Miller Academy to which I make this application for employment. Said claims or causes of action include, but are not limited to defamation, infliction of emotional distress, invasion of privacy, interference with contractual relations, and breach of contract.

Further, said signature is my express, voluntary promise to hold said entities and individuals harmless from any and all liability, costs, or damages, including fees, resulting from said legal claims or causes of action. I have read and understood this Authorization, Waiver, and Release and expressly and voluntarily agree to its terms.

APPLICATION PROCEDURES

You can submit your application using either option below:

- 1) Print and complete all fields accurately and fully. Sign below.
- 2) To Return your application in person or by mail, return to Otwell Miller Academy Office at:

Otwell Miller Academy

Attn: Application- Rich Padgett

9958 E Co Rd 150 N

Otwell, IN 47564

To Return by Fax: 812-354-0804

Signed By

Date