

OTWELL MILLER ACADEMY  
9958 East County Road 150 North  
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MINUTES for MONDAY September 17th, 2018 @ 6:00 p.m.

1. Meeting was called to order by Jordan Hill at 6:00 p.m. Board members were in attendance; Rich Padgett, School Director. Jordan Hill, president; Lou Fort, v.p.; Jenny Byrd, secretary; Sherryl Osgatharp, treasurer; Heather McCandless and Kim Elliott, teacher members. Steve Schoppenhorst, parliamentarian.
2. Pledge of Allegiance
3. Amendment of the agenda was made and motioned by Jordan Hill, seconded by Steve Schoppenhorst, and carried unanimously.
4. There wasn't any public participation for the agenda items
5. There were no donation to discuss.
6. Consent Agenda

\*Board Minutes

The August 20th, 2018 board minutes were approved unanimously.

\*Claims Docket

Personnel

Resignations

-none

\*Transfers

None

\*Hires

Leslie Prevo- School Nurse, start date of September 24th, 2018. She will be working 2 hours a day; 5 days a week. (possibility to modify those hours if needed to 4 days, same amount of hours).

Jordan Hill made the motion to approve, Jenny Byrd seconded the motion, and passed. Teachers abstained from the vote.

## OLD BUSINESS

### 7. Facilities Update

\*A water department employee, Keith Briedenbaugh, installed the fire hydrant by the flag.

\*Gudorfs is to fix the freon leak in the attic.

\*We are in the process of fixing the sinks and leaks.

### 8. Lunch Program update

\*J&P quote was reviewed by the board. The equipment needed would be installed in the recessed area of the lunchroom. The proposal is pending FoOE approval. Was also noted that we may not need the dairy cooler; that would save us \$800.00 off the original quote.

\*Aramak is to be our food service provider.

- They will be able to provide even at max capacity.
- Will be able to provide breakfast and lunch.
- They can be up and running within 45 days.
- Due to timing, we may not be able to qualify for free & reduced lunches.
- We will have a separate way to add money to and/or pay for lunches as well as parents having access to add funding.
- It is a possibility in the future that our school as a whole may qualify for free and reduced lunches.
- Plan B- would be a possible weekly dropship of food.
- There is a possible visit from Aramak on October 15th.

## 9. Bylaws

Lou Fort proposed to amend the Bylaws to state the proper makeup of the OMA board structure; President, VP, Secretary, Treasurer, and Parliamentarian consisting of 2 teachers, 2 parents, and 3 FoOE floating members.

Jordan Hill seconded the motion, and the motion passed unanimously. The Bylaws were adopted and amended.

## NEW BUSINESS

### 10. Staff Salary Increase

\*Jordan Hill stated he would like to see financial values prior to approval. Rich Padgett agreed to put that information together and provide at our next meeting. Jordan Hill made the motion to table the staff salary increases until the October meeting. Jenny Byrd seconded the motion. The motion was passed. Teachers abstained from the vote.

### 11. Illness Policy

\*Was stated that the proposed illness policy needed to be amended and modified to include a "24 hour fever free" prior to returning to school clause.

### 12. Head lice Policy

\*Discussion ensued about different modifications to the proposed policy. It was mentioned that kits would be supplied to those inflicted free of charge for the FIRST case and instructions sent home with the family on how to treat. Many concerns were raised and discussed.

\*Steve Schoppenhorst made the motion to adopt the proposed head lice policy in order to have some sort of policy in play. The motion did not pass.

\*Jordan Hill introduced information he had researched and talked through the steps of a possible policy. Rich Padgett asked if any of the other policies had been looked at; some board members had, some had not. He then recommended we table the matter for further research until our October meeting.

\*Lou made the motion to further research to adapt the head lice policy to be discussed and voted on at the October School Board meeting. Jordan Hill seconded the motion. The motion passed with one Nigh; Steve Schoppenhorst.

13. Contract with Indiana Charters for services.

Jordan Hill made the motion to approve, Lou Fort seconded the motion, the motion passed unanimously.

14. Director Comments/Updates

\*Bus Inspections

Bus inspections went well. There were a few minor things that needed to be fixed. There will be a reinspection in 30 days time.

\*Bus Driver CDL policy

We need to explore other contracts, modify, amend, and adopt one of our own.

\*Book Reimbursement

A better deal was found on Amazon instead of Pearson.

\*TAG Grant

Teacher appreciation grant to come through in December. Rates teachers that are HIGHLY effective as 25% higher than effective.

\*FoOE and OMA Financial situation

Money will begin to come directly to OMA instead of filtering through FoOE first.

\*Safety Audit

Rich Padgett attended the Principal's Association in Haubstadt. He stated that every school would be required to go through a mandatory safety audit. We will personally be audited by Grace College.

15. There was no public participation

16. There were no board comments.

17. Adjournment

Steve Schoppenhorst made the motion to adjourn, Sherryl Osgatharp seconded the motion, the motion passed unanimously. The meeting adjourned at 7:05 p.m.

\*\*Next meeting is scheduled for October 15th at 6:00 p.m.\*\*