

OTWELL MILLER ACADEMY  
9958 East County Road 150 North  
Otwell, IN 47564  
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MINUTES for MONDAY November 19th, 2018 6:00 p.m.

1. Meeting was called to order by Jordan at 6:01 p.m. Members in attendance were Rich Padgett, school director; Jordan Hill, president; Lou Fort, vice president; Jenny Byrd, secretary; Heather McCandless and Kim Elliott, teacher members. Absent were Sherryl Osgatharp, treasurer and Steve Schoppenhorst, parliamentarian.
2. A quorum was established and Pledge of Allegiance
3. There was no public participation
4. Donations
  - a. Otwell United Methodist Church donated \$1,000.00 to be used for technology and/or food services.
  - b. Interstate Studios gave back \$639.00 as an incentive for doing school pictures; no designation was made.
  - c. Ministerial Organization of Otwell donated \$1,000.00 for gym expenses.
  - d. Jordan thanked everyone for their donations.
  - e. Jordan made the motion to accept the donations, Lou seconded the motion, and the motion carried unanimously.
5. Consent Agenda
  - a. Board minutes for October were approved pending the change of NWA to NWEA.
6. Claims Docket
  - \*PERSONNEL
    - Steve Schoppenhorst resigned from both the OMA and FoOE boards.
  - \*HIRES
    - Hannah Peltier; school nurse

Jordan made the motion to approve, Jenny seconded the motion, the motion carried with the teacher members abstaining from the vote.

7. Old Business

- a. Lunch Program Update
  - \*RFP came through on the 30th, without any takers.
  - \*We can now solicit for vendors ourselves
  - \*Was mentioned whether or not we want to have the kitchen at OMA or use the Community Center
  - \*Rich is still optimistic with the 2nd semester timeline
  - \*We must coordinate with our local health department
  - \*1st phase; lunch program
  - \*2nd phase; free and reduced lunch (at this time we are roughly 61% free and reduced
  - \*3rd phase would be for all of OMA to qualify

8. Salary Adjustment based on degree lane
  - a. This did come up in the school's audit
  - b. When doing the research on this topic, Rich found other issues that need to be further researched, and the decision was made unanimously to table the matter until the next meeting.
9. Lice and Illness Policy
  - a. The topic was discussed and Lou Fort made the motion to accept the policies as they were written. His motion did not carry.
  - b. The motion was made to accept the Lice and Illness Policies with the incorporation of the school nurse's info of fever being 100 or above, and adding a 24 hour vomit/diarrhea clause.
  - c. Jordan approved the motion, Jenny seconded the motion, Lou was in favor of the motion; however, Heather and Kim were not due to the same day admittal in the head lice policy. The motion passed with a 3:2 vote.
10. 5 Year Strategic Plan and Committee Formation
  - a. Not going to be made a formal committee
  - b. Jordan will be in touch with the entire board via email
  - c. Jordan is going to come up with plans and pricing
  - d. Will be incorporating FoOE, OMA, and community on this matter
11. Recommendation to purchase a Portable Audiometer
  - a. Kim recommended that we seek local advice and make comparisons on different makes/models before making a decision. Would like to find out and compare what the other schools in the county are using.
  - b. Also brought up the warranty on them, and getting 2 other quotes.
  - c. The motion was tabled unanimously for our next meeting.
12. Recommendation to adopt a capitalization threshold of \$2,500.00.
  - a. Basically stating that anything above the \$2,500.00 mark will be considered an asset.
  - b. Jordan made the motion to approve, Lou seconded the motion, the motion carried unanimously.
13. Acknowledgement of audit report and recommendations from Donavon Group & SBOA
  - a. Jordan made the motion to approve, Jenny seconded the motion, the motion carried unanimously.
14. Recommendation to join SEIC (Southern Indiana Education Center) for \$1,000.00
  - a. Will be using Title I grant allocation
  - b. Will have to pay cost up front, but that cost will be easily covered over the course of the year, and money saved on top of it for joining.
  - c. Will save money on procurement i/e; buses, food, computers, star lab, professional development
  - d. Jenny made the motion to approve, Heather seconded the motion, the motion carried unanimously.
15. Teacher Appreciation Grant
  - a. Highly effective scores 25% more than effective
  - b. Obligation to be out by December 5th

- c. The amount of \$2,597.00 will be evenly distributed amongst those teachers scoring 25% more effective than effective.
  - d. Jenny made the motion to approve, Heather seconded the motion, the motion was approved with Kim abstaining from the vote.
16. There was no public participation.
17. Director Updates
- a. Girl Scouts would like to host an evening event at OMA. People would be charged an admission fee upon entrance.
  - b. Jenny made the motion to approve, Kim seconded the motion, the motion passed unanimously.
18. Jenny made the motion to adjourn the meeting at 6:58 p.m, Kim seconded the motion, the motion passed unanimously.