

OTWELL MILLER ACADEMY
9958 East County Road 150 North
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MINUTES for MONDAY October 15, 2018 @ 6:00 p.m.

1. Meeting was called to order by Jordan at 6:02 p.m. Board members in attendance; Rich Padgett, School Director. Jordan Hill, president; Lou Fort, v.p.; Jenny Byrd, secretary; Sherryl Osgatharp, treasurer; Steve Schoppenhorst, parliamentarian; and Kim Elliott, teacher member. Absent; Heather McCandless, teacher member.
2. Pledge of Allegiance
3. No amendment was made to the agenda.
4. There wasn't any public participation for the agenda items.
5. There was a anonymous donation for \$200.00 to go toward the nurse/staff purchasing Lice treatment kits for the school. Jordan made the motion to accept the donation, Sherryl seconded the motion, and the motion carried unanimously.
6. Consent Agenda
 - *Board Minutes
 - The September 2018 board minutes were approved unanimously via email.
 - *Claims Docket
 - Personnel
 - Resignations
 - Leslie Prevo-School Nurse
 - *Transfers
 - None
 - *Hires
 - None

Jordan made the motion to approve the consent agenda; Steve seconded the motion, and the motion passed unanimously.

OLD BUSINESS

7. Lunch Program Update

- *Jeremiah Pitts is who we would purchase the equipment from
 - *We had a donation to have the kitchen on site.
 - *Need to resubmit the RFP to get approved.
 - *Sent to 6 companies, Aramak showed no interest.
 - *Was notated that if in our small situation the window would close, we could then personally negotiate.
 - *Our main concern is getting the program here and qualifying for free and reduced lunches.
 - *Window officially closes on October 30th, 2018.
- Jeremiah Pitts showed up to the meeting and answered the following questions:

- *Warranties; 90 days used, 5 years new
- *He does the repairs himself
- *He had found a conduction oven.
- *Everything he has, has been refurbished
- *All labor has been included in the new quote
- *Scope of work/timeframe; 1 weeks time
- ****The question arose; What would the kitchens impact have on the electric bill??****
- *Outside of warranty period he charges \$80.00/hr labor.
- *Payment terms; half due up front; the other half would be due 30 days after.
- *Will the items be transferable if OMA expands and builds a lunchroom/cafeteria? Yes
- ***The question arose that if Pitts needed to cut into the roof for the vent, whether or not it would void the roof warranty??***
- *The local health department would have to come in and approve each step of the way.
- ****ULTIMATE GOAL**** to have the lunch program in place by second semester.

Jordan did revisit the option of using the Ruritan to prep the food. He mentioned that we could possibly try to work around their schedule of events, and asked for Ruritan contacts. Dorothy Traylor and Rhonda Robinette were mentioned.

NEW BUSINESS

8. Salary Increase for office staff; retroactive to the beginning of the 2018 school year. Jenny made the motion to approve, Sherryl seconded the motion, the motion carried with Kim abstaining from the vote.

9. Illness Policy

Jenny stated the only issues with the proposed policy was that it didn't state a 24 hour fever free clause.

Jordan asked if it were even legal to do so.

Rich informed everyone that he had researched that we could in fact legally do so.

Was stated we could adopt a policy with a 24 hour fever free addendum.

Lou did not agree on the 24 hour policy, and the motion was tabled for the next meeting.

10. Head lice Policy

Steve mentioned he had an issue with the interruption of parents and picking up their child with a head lice case, issues with children being sent home and missing class; also, if a parent wasn't able to pickup, would said child then stay with the nurse?

A provision needed to be made in the instance a child that could not be picked up at school and needing to ride the bus home

We then moved forward and everything was agreed upon except for a child not being allowed back into school the same day they were diagnosed with a case of head lice,

We agreed that sections 11 and 13 be removed from the proposed policy.

Both the illness and head lice policy were tabled in order to be reworded for the next meeting.

Jordan made the motion to table the policies, Lou seconded the motion, and the motion passed unanimously.

11. 5 year Strategic Plan

- **Expand the school
- **Purchase OES
- **Purchase Ruritan Facilities

Jordan requested that each board member respond via email or text with their opinions on each option.

Rich requested that the board come up with a strategic planning committee.

12. No public participation

13. Director Comments/Updates (Rich)

NWA-

- *A way to track our kids' progress while they're with us
- *Over 3 tests in a year
- *Allows us to track a student's progress and growth
- *Can help compare a student 1st:5th grade
- *Good for teachers, parents, and students
- *Will help get our students used to testing on computers

Parent/Teacher conferences

- *Wednesday from 4-7 on October 17th, 2018

Rich was contacted about sponsoring a student teacher from VU

Textbook Reimbursement is due.

Gave a shout out to the Fire Department; excellent job! Did everything in building due to the weather and it was greatly appreciated.

Gudorf has been on site the past couple of weeks due to AC issues.

Thanked the maintenance crew (Jeff Elliott) for their help.

14. Board Comments

Jordan brought up verifying the salary and pay structure of the teaching staff. Rich said that he can tie it in with the audit.

16. Adjournment

Jenny made the motion to adjourn at 7:33 p.m. Sherryl seconded the motion and the motion passed unanimously.